



FIVE SANDOVAL INDIAN PUEBLOS, INC.

JOB VACANCY

POSITION TITLE: Food Distribution Program Director

POSITION SUMMARY:

Responsible for overall operations and administration of the Food Distribution Program on Indian Reservations (FDPIR) by directing, communicating, planning, coordinating, budgeting and monitoring the Food Distribution Program (FDP) and staff.

This list of duties and responsibilities is illustrative only of the tasks performed by this position and is not all-inclusive.

QUALIFICATIONS:

BA in Business Administration. Minimum of five years work experience in a supervisory capacity in a food distribution or a Federally funded program can be applied in lieu of educational background. Must be able to work with other Inter-tribal organizations within the State of New Mexico. Must also be able to successfully pass a pre-employment drug/alcohol screen and background investigation including motor vehicle record check.

SALARY: \$48,607 (Yearly)

EMPLOYMENT LOCATION: Food Distribution Warehouse
960 D Highway 550
Bernalillo, NM 87004

OPENING DATE: June 14, 2023

CLOSING DATE: Open Until Filled

For a complete description of job duties and qualifications contact the Human Resources Department at the telephone number listed below.

Submit application or resume to: Human Resources Department
Five Sandoval Indian Pueblos, Inc.
4321-B Fulcrum Way NE
Rio Rancho, New Mexico 87144

Applications may be obtained from Central Office at FSIP, Inc. at the above address, and if you need additional information or have any questions please contact the Human Resources Department at the number listed

Mailing Address: 4321-B Fulcrum Way NE Rio Rancho, New Mexico 87144
Telephone: (505) 867-3351 Fax: (505) 867-3514